

Buxton Recreation Department

Online Payment Walkthrough

Community members who participate in Buxton Recreation programs are now able to make payments online. Please remember that all online payments have a .5% processing fee. Please see below for instructions on how to complete an online payment.

1. Go to: [Buxton Recreation Online Pay Portal](#)
2. Enter the amount that you wish to make for a payment. The .5% fee will be automatically added to the total.
3. Enter the program name.
4. Enter your payment information, making sure it is complete and accurate. Click “Pay” to complete the transaction.
5. The last page will show your confirmation receipt. You will be emailed a copy of your payment, and Buxton Recreation will be notified of your online transaction. Your www.buxtonrec.com account will be updated the next business day.

